

**CUSTOMER PORTAL
REQUEST FORM**

When we establish a free Customer Portal for your company, it will feel as though we built our entire site just for you. From this password-protected area, you can proof your current jobs, request estimates, place new orders and access a Document Library of past jobs 24 hours a day.

Step One:

Please fill out the accompanying information about your company.

COMPANY INFO

COMPANY NAME: _____

Address: _____

City: _____ State: NE Zip: _____

Phone number: (_____) _____

Fax number: _____

Email address: _____

Web url (optional): _____

Step Two:

Let us know who to set up individual accounts for.

USER #1

Main user's name: _____

Phone (if different): _____ Fax (if different): _____

Email address (if different): _____

USER #2

User #2's name (if applicable): _____

Phone (if different): _____ Fax (if different): _____

Email address (if different): _____

USER #3

User #3's name (if applicable): _____

Phone (if different): _____ Fax (if different): _____

Email address (if different): _____

Step Three:

Please include a sample of your logo to be placed on your customer portal.

EXAMPLE  **YOUR LOGO** 

That's it! Thank you for your time. Return this form and a representative will contact you with further details.